

TAMMY S. NIELSEN

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EXPERIENCE:

Broadcast Captioner/CART Provider 3/06 – Present

News, MLB, NBA, college sports, cooking, financial, news roundtable structure, reality TV, public television, city council, misc. discussion programs, religious, comedy, exercise, food, and remote CART.

CART Provider 8/99 – 12/05

Write realtime for deaf/hard of hearing students at the university and high school levels. Attend courses at Grand Valley State University and a local high school with deaf students and write verbatim the lecture material of a wide variety of subjects.

Freelance Reporter 8/98 – 8/99

Deposition reporting

TSN Services

Small Business Accounting 1/88 – 6/07

Preparation of monthly financial reports, accounts payable, accounts receivable, payroll, payroll taxes for a variety of small companies (attorney, health club, fence company, etc.).

CORE SOURCE, INC., Grand Rapids, Michigan (formerly Total Group Services, Inc./Total Compensation Services, Ltd.)

Accounting Manager 11/88 – 2/93

Responsible for the organization and management of financial activities and staff for this Third Party Administrator of self-funded health benefits and workers' compensation. Duties included annual budgets for three companies, investing, payroll, expense reports, accounts payable, accounts receivable, general ledger, financial reports, managing a staff of 10+.

Receptionist, Accounting staff 5/81 – 11/88

EDUCATION:

Lansing Community College
Lansing, Michigan
Associate Business – Court and Conference Reporting

Davenport College
Grand Rapids, Michigan
Bachelor of Business Administration Degree
Accounting Major, Math and Social Science Minors

CAPTIONING TRAINING:

Stark State College/VITAC Corporation Captioning Boot Camp
Janet Cassidy Burr, 100 hours of one-on-one training